SAMPLE

Excerpt from: ChatGPT for Small Business

This sample shows the first 3 page(s) of the full 33-page product.

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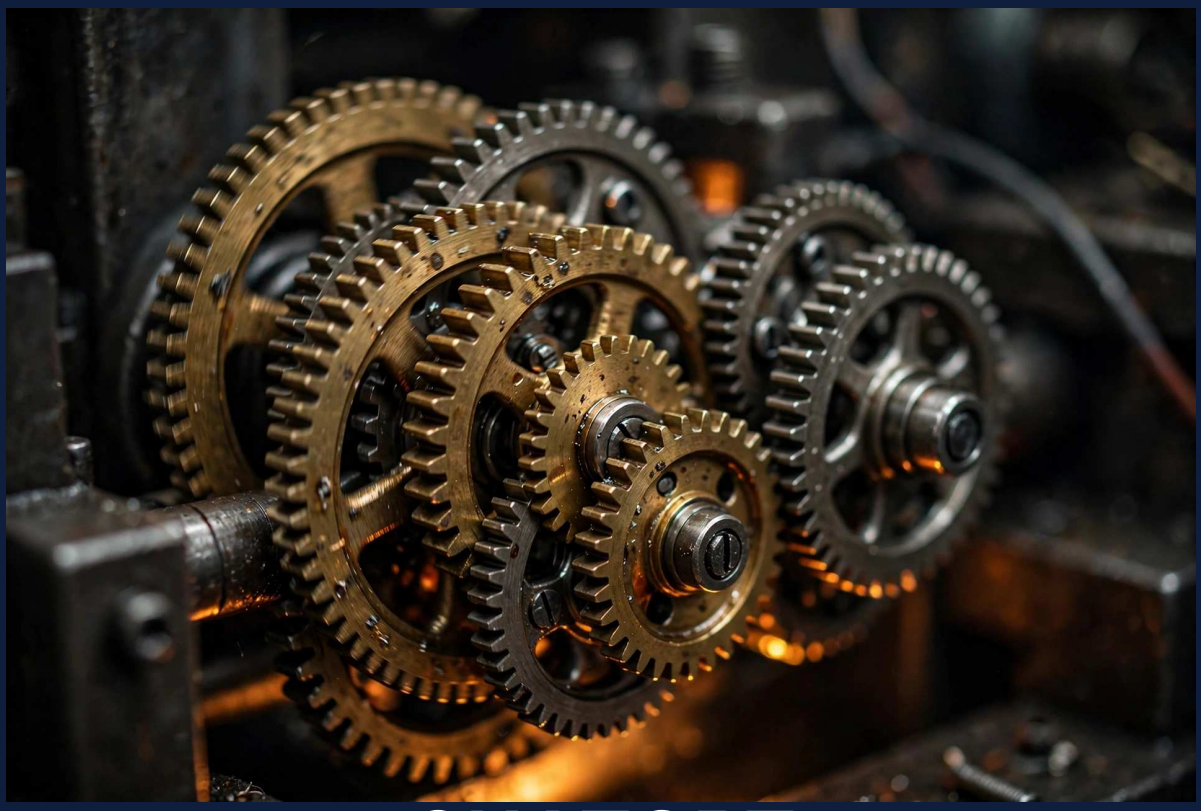
SKILLQUESTERS



CHATGPT FOR SMALL BUSINESS

100 Workflows

100 copy-paste prompts with follow-up steps.
Marketing, sales, content, operations,
finance, hiring — done faster.

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What's Inside

- **Section 1** — Marketing (workflows 1–20)
- **Section 2** — Sales & Customer Replies (21–38)
- **Section 3** — Content (39–56)
- **Section 4** — Operations (57–72)
- **Section 5** — Finance & Admin (73–86)
- **Section 6** — Hiring & Team (87–100)

Each workflow gives you: the **exact prompt to paste** (replace the [BRACKETS]) and **3 follow-up steps** that turn the AI's output into a finished business asset.

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How To Use This Book

Welcome. This book was built to be **used**, not just read. Work through it with a notebook (or a notes app) open beside you.

The way to get results from these pages

- **Copy the prompt, fill the [BRACKETS], paste into ChatGPT** (or Claude, Gemini — any capable AI).
- **Do the 3 follow-up steps.** The prompt is 30% of the value; the follow-ups make it real.
- **Save winners.** When a prompt gives a great result, save it as your own template and reuse it weekly.
- **Start with 5.** Don't read all 100 — pick the 5 that solve this week's problems and run them today.

TIP: Example: Workflow #7 writes your Google Business reviews replies. Run it once, save the prompt, and every future reply takes 60 seconds.

What you need before you start

- One specific goal written at the top of your notebook (e.g. "land my first paying client").
- 30 focused minutes a day. Consistency beats weekend marathons.
- A willingness to act on checklists — each chapter ends with one for a reason.

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